

OVERVIEW AND SCRUTINY WORK PROGRAMME
February 2013 to March 2013

(items added or changed since the previous meeting are highlighted in **BOLD**).

February 2013				
Date	Title	Description	Accountable Officer	Method of Handling
13/2/13	Completed Audit Reports	To update the Committee on the Internal Audit reports completed since the previous meeting, and to consider those reports on services within the Committee's remit where concerns have been identified.	Sue Lewry-Jones	Report to Committee
13/2/13	Communications Team	To review the draft recommendations from the One Team Communications Review and how the service objectives link to the Corporate Strategy.	Louise Footner/ Sally Wilson	Report to Committee
13/2/13	Superfast Broadband – Quarterly Monitoring	To scrutinise implementation of the Superfast Broadband contract.	Ben Skipp	Report to Committee
13/2/13	Change & Efficiency Service Review: Property	Property Service performance, the status of capital schemes and challenges faced by the service (follow-up to discussion at the meeting in September 2012). The report will also include further details of the staffing structure prior to and following the reorganisation and the savings achieved by bringing services back in-house.	John Stebbings	Report to Committee

March 2013				
Date	Title	Description	Accountable Officer	Method of Handling
13/3/13	Budget Monitoring Report	To review the month end budget report and make recommendations as appropriate.	Kevin Kilburn	Report to Committee
13/3/13	Completed Audit Reports	To update the Committee on the Internal Audit reports completed since the previous meeting, and to consider those reports on services within the Committee's remit where concerns have been identified.	Sue Lewry-Jones	Report to Committee
13/3/13	Appraisal Data	To provide a break-down of appraisal data on a directorate by directorate level in order to facilitate appropriate scrutiny by the relevant Select Committees.	Carmel Millar	Report to Committee
13/3/13	Business Continuity	<p>To receive a further progress report on Business Continuity in relation to the Public Health team, IMT and Property to include the following:</p> <ul style="list-style-type: none"> • Work underway to ensure the move of the Director for Public Health's team is incorporated into the SCC Business Continuity Management. • The maintenance of Business Continuity arrangements alongside the current changes in the estate and IMT portfolios. 	Ian Good	Report to Committee
13/3/13	Financial Trust Management	The Committee will scrutinise the financial trusts managed by the County Council at its meeting held in March 2013.	Nicole O'Connor	Report to Committee

13/3/13	Procurement Partnership with East Sussex County Council	To receive a further progress report on the Procurement Partnership with East Sussex County Council.	Andrew Forzani	Report to Committee
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April 2013

Date	Title	Description	Accountable Officer	Method of Handling
17/4/13	Budget Monitoring Report	To review the month end budget report and make recommendations as appropriate.	Kevin Kilburn	Report to Committee
17/4/13	Completed Audit Reports	To update the Committee on the Internal Audit reports completed since the previous meeting, and to consider those reports on services within the Committee's remit where concerns have been identified.	Sue Lewry-Jones	Report to Committee
17/4/13	Change & Efficiency Review: Shared Service Centre	To receive a further progress report on the Shared Services Centre.	Simon Pollock	Report to Committee

June 2013

Date	Title	Description	Accountable Officer	Method of Handling
	Surrey-i	To receive a further update report on Surrey-i following recommendations made by Committee on 14 November 2012	Ben Unsworth	Report to Committee

To be scheduled/possible future items:

- *Meeting with the Chief Executive of Surrey Connects*
- *Quality Board*
- *Surrey First*

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